F. No. CCO-Gen/2/2024-ESTABLISHMENT Government of India Ministry of Coal

Shastri Bhawan, New Delhi Dated the 12 February, 2025

Office Memorandum

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to refer to this Ministry's OMs of even number dated 25.07.2024 and 08.10.2024 on the subject cited above and to inform that the last date for submission of applications for the post of Dy. Coal Controller (L-13), Coal Superintendent (L-12), Secretary to Coal Controller (L-11) and Asstt. Coal Superintendent (Grade-I) (L-11) in Coal Controller Organization, Delhi is being extended upto **15.04.2025** and will be effective from the initial O.M i.e 25.07.2024.

Encl:as above

[Sanjeev Ranjan]

Under Secretary to the Govt. of India

To

- 1. All Ministries/Departments of the Government of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for Similar Action:-

- 1. The Chairman Coal India Ltd.
- 2. The CMDs of subsidiary Coal Companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:-

- 1. Technical Director, NIC Cell, Ministry of Coal for uploading the Vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Miner, 5 th Floor, Core-II, Laxmi Nagar, Delhi-110092.

No.CCO-Gen/2/2024-ESTABLISHMENT Government of India (Ministry of Coal)

Shastri Bhawan, New Delhi Dated, October,2024

CORRIGENDUM

Attention is invited to office Memoranda of even no. dated 25.07.204 and 19.08.2024 (copies attached). The last date of submission of applications against the posts specified in the aforesaid OMs is 31.10.2024 and will be effective from the initial O.M i.e 25.07.2024.

Encl: as above

[Rishan Ryntathiang] Under Secretary to the Govt. of India

To

- 1. All Ministries/Departments of the Government of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for Similar Action:-

- 1. The Chairman Coal India Ltd.
- 2. The CMDs of subsidiary Coal Companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:-

- 1. Technical Director, NIC Cell, Ministry of Coal for uploading the Vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Miner, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092.

No.CCO-Gen/2/2024-ESTABLISHMENT Government of India (Ministry of Coal)

Shastri Bhawan, New Delhi Dated: August, 2024

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

Sl.	Name of the Post & Pay	No o	f Posts	Initial Place of Posting	Proposed Method of
No.	Level	propos up	sed to fill		Recruitment
01.	Dy. Coal Controller (L-13)	02		CCO Delhi-02	Transfer on Deputation basis (including short term contract)
02.	Coal Superintendent (L-12)	07		Delhi:- 02 Dhanbad- 01 Ranchi- 01 Nagpur- 01 Bilaspur- 01 Sambalpur-01	-do-
03.	Secretary to Coal Controller (L-11)	01		CCO Delhi-01	-do
04.	Asstt. Coal Superintendent (Grade- I) (L-11)	08		Delhi:- 05 Dhanbad- 01 Kolkata- 01 Kothegudem- 01	-do-

- 2. These posts will be filled by Transfer on Deputation (including short term contract) basis at the offices of CCO Delhi as per details enclosed. These posts will be governed by the existing relevant rules and will be governed by the new recruitment rules once such rules are notified afresh.
- 3. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II,

Laxmi Nagar, Delhi-110092 along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer on or before 30.09.2024.

4. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) on or before 30.09.2024. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

Encl: as above

(Rishan Ryntathiang)

Under Secretary to the Government of India

To

- 1. All Ministries/Departments of the Governments of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

- 1. The Chairman Coal India Ltd
- 2. The CMDs of subsidiary coal companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

- 1.Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

No.CCO-Gen/2/2024-ESTABLISHMENT Government of India (Ministry of Coal)

Shastri Bhawan, New Delhi Dated: July 2024

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal).

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

Sl. No.	Name of the Post & Pay Level	proposed to fill	51 201	Proposed Method of Recruitment
01.	Dy. Coal Controller (L-13)	02	CCO Delhi-02	Transfer on Deputation basis (including short term contract)
02.	Coal Superintendent (L-12)		Delhi:- 02 Dhanbad- 01 Ranchi- 01 Nagpur- 01 Bilaspur- 01 Sambalpur-01	-do-
03.	Secretary to Coal Controller (L-11)	01	CCO Delhi-01	-do-
04.	Asstt. Coal Superintendent (Grade- I) (L-11)		Delhi:- 05 Dhanbad- 01 Kolkata- 01 Kothegudem- 01	-do-

- 2. These posts will be filled by Transfer on Deputation (including short term contract) basis at the offices of CCO Delhi as per details enclosed. These posts will be governed by the existing relevant rules and will be governed by the new recruitment rules once such rules are notified afresh.
- 3. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092 along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer within 60 days of issue of this O.M.

4. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) within 60 days of the date of advertisement of the vacancy in the Employment News. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

Encl: as above

(Rishan Ryntathiang)

Under Secretary to the Government of India

To

- 1. All Ministries/Departments of the Governments of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

- 1. The Chairman Coal India Ltd
- 2. The CMDs of subsidiary coal companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

- 1. Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092.

Filling up the 02 posts of Dy. Coal Controller (Group-A) in Level-13 of Pay Matrix (123100-215900) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum four (4) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Dy. Coal Controller	
02.	Pay Level In Pay	L-13	
	Matrix		
03.	Number of Posts	02	
04.	Method of	Officers under the Central /State Government, Semi-	
	recruitment	Government/Autonomous Bodies/Public Sector Undertakings: (a) (i) holding analogous posts on regular basis or (ii)with 3 years regular service in posts in scale of Rs. 1500-1800 (Prerevised) now in Level L-12 (revised as per 7 th CPC) or equivalent or (iii) with 5 years regular service in posts in the scale of Rs. 1100-1600 (pre revised) now in L-11 (revised as per 7 th CPC) or equivalent and (b) Possessing the following education qualifications and experience: (i) Degree or equivalent diploma in mining Engineering or equivalent from	
		any recognized University or equivalent (ii) First Class Certificate or competency under the Mines Act, 1952 (iii) 7 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex-cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 4 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 02	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Dy. Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with

duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.092024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 -The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of four (4) years..

ANNEXURE 'A'

BIO DATA PROFORMA

1	Name	and addre	ess in block letters	
2	Date o	f Birth (ii	n Christian era)	
3	Date of retirement under			
			ovt. Rules	
4			alifications	
5	TO SEE COMMISSION OF THE PARTY		ional and other	
			quired for the post	
			any qualification has	
			equivalent to the one	
			e rules, state the	
		ity for the		
	Qualifi	cation/ex	perience Required	Qualification/experience Possessed by the officer
Esser	ıtial	(i)		
		(ii)		7
Desir	ed	(i)		
		(ii)		*
		(iii)		
6	ln1		1 1 1 1	
6			rly whether in the	
			ies made by you	
	the pos		the requirements of	
7			oyment, in	
1				
	chronological order. Enclose a separate sheet duly authenticated by			
			f the space below is	
	insuffic		Title space below is	

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.

Contd.....2/-Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent In case the present employment is held on deputation basis please state: The date of initial appointment (a) Period of appointment on deputation Name of the parent office/organization to which you belong Additional details about present 10. employment. Please state whether working under Central Government State government Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale. Total emoluments per month now 12 Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient. Whether belong to SC/ST Remarks

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer)

Countersigned	
((Employer)

DUTIES AND RESPONSIBILITIES OF THE COAL SUPERINTENDENT IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Coal Superintendent of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

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[पाग II—धग्र 3(i)]	1	गरत का राजपत्र : गदम्बर	15, 1036/जातिक 24,	1908	<u>\</u>	3343
	12		13		14	
deputation. Sim not be eligible for ment by promotion	darly, deputations or consideration for on.	ts shall appoint-	,			
tation in another ly preceding this	ion including perio ex-endro part held in appointment in the ent shall not exceed 4	nmediate- ne same orga-			·	
1	2	3	4	5	6 .	7
2. Deputy Coal Controller	1° (1986) *Subject to variation dependent on work-load.	Gonoral Central Service Group 'A' Non- Ministerial Gazetted.	Rs. 1800-100-2000.	Selection.	Not Applicable	No
8		9	10		11	
Not Applicable	Aga: No Educational · in Column	qualifications as mentiono n No. 12.	Not Applicable d	By promotion deputation tract)	on failing which by n (including short	transfer on •term ∞ò-
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3 yours' regular's the addicational q and (ii) below: Transfer on deputati	orvice in the grade a unlifications as mon on (including short- contral/State Gove onemous Bodies/i	rintendent with (for promited at (b)(i) Committen contract): rements, Semi-Public Sector Group'A (tee.	ian/Member, Union Pi nission acretary Department c !	ublic Sorvico —Cheirman. of Coal— Membor ombor.	by transfer on (including contract) shall consultation Union Public Commission.	de putation short-term be made in with the
(ii) with 3 year sente of Rs. (iii) with 5 year scale of Rs. (b) possessing the 1 and experience: (i) Degree ore needing or	s' regular service 1 1500-1800 or equive 1100-1600 or equive ollowing educations	a posts in the 1. Joint Se allont; or a posts in the 2. Directo dent; and 3. Cost C at qualifications no mining Engi- iny resognised approvi	crotary, Department —Cl r. Department of Coal controller. —N	hairman I-Mamber Iember Dopartmenta ngto confirma nmission 'for are not ap-	= t =	

the Departmental Promotion Committee to be presided ever by the Chalman ora Member of the Union Public Service Com-

mission shall be hold.

(ii) First Class Certificate a recompetency under the Minos Act, 1932.

(iii) 7 years experience in Coal Minos.

ordinarily exceed 4 years).

7 years' experience in Cost Mines. 'The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for a populational to a promotion.

sideration for appointment by promotion.

(Pariod of deputation including period of deputation in another exceding period immediately preceding this appointment in the same organisation/department shall not

Filling up the 07 posts of Coal Superintendent (Group-A) in Level-12 of Pay Matrix (78800- 2092200) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Coal Superintendent	
02.	Pay Level In Pay	L-12	
	Matrix		
03.	Number of Posts	Seven (07)	
04.	Method of recruitment	Officers under the Central /State Government, Public Sector Undertakings/Autonomous Bodies/Statutory Organisation: (c) (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 1100-1600 (Pre revised) now in Level L-11(revised as per 7 th CPC) or equivalent and (d) Possessing the following education qualifications and experience: (iv) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent (v) First Class Certificate or competency under the Mines Act, 1952 (vi) 5 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:-02 Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Coal Superintendent", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

BIO DATA PROFORMA

1	NT.	1 1 1	11111	
1	Name and address in block letters			
2	Date of Birth (in Christian era)			
3	Date of retirement under			
	Central/State Govt. Rules		Govt. Rules	
5	Educa	itional Qu	ualifications	
5	Whetl	ner educa	tional and other	
	qualif	ication re	quired for the post	
			any qualification has	
	been t	reated as	equivalent to the one	
			e rules, state the	
	author	ity for th	e same)	
	Qualit	fication/e	xperience Required	Qualification/experience Possessed by the officer
Esser	ıtial	(i)		
		(ii)		
Desir	ed	(i)		
		(ii)		
		(iii)		
				v
6	Please	state clea	arly whether in the	

light of the entries made by you above, you meet the requirements of

the post.	
Details of Employment, in	
chronological order. Enclose a	
separate sheet duly authenticated by	
your signature, if the space below is	
insufficient.	

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.
		*			

Contd 2/-

		Conta2/-
8	Nature of present employment i.e. ad-	
	hoc or temporary or quasi permanent	
	or permanent	
9.	In case the present employment is held	2
	on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(a) (b) (c)	Name of the parent office/organization to which you belong	
10.	Additional details about present	3.33
	employment. Please state whether	
	working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If	
	yes, give date from which the revision	
	took place and also indicate the pre	
	revised scale.	
12	Total emoluments per month now	
	drawn	
13.	Additional information, if any, which	*
	you would like to mention in support	
	of your suitability for the post. Enclose	
	a separate sheet if the above space is	
	insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

Signature of the Candidate

Address:

Date:

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer)

DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COAL SUPERINTENDENT GRADE-I IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Assistant Coal Superintendent (Grade-I) of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- iii)Inspection of Coal & Lignite Mines on routine manner for determination of Grading, Star Ratings of Coal mines and Disposal of Washery Rejects of coal.
- iv) Inspection of Mines under Mines closure activities as per standard parameters.

			3	4	3	6	7
Joint Deputy Coal Controller (Coordination)	1* (1986) *Subject to variation dependent on workload.	Service Non-Mi Gazotted	l Central Group 'A'	Rs. 1500-60	-i 800. Nota pplicable	Not Applicable	No
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	,	10	1		1	2	
Not Applicable Not Ap	pplicable Nat/	Applica ble	Ny pramoti farandaput	(b) Do S CO m ba lin tio do tio th	ar (II) with 3 y.z.rs*rog scale of Rs. 130 (iii) with 5 years' rog	ular service la posti 0-1700 or equiva ular service in posti 0-1700 or equiva ular service in posti 1-1600 or equivalen in Administration Budget and Legal r to Coal Controll in the grade shall en in is selected for a shall be deemed to ton. The depart tory who are in the becligible for coan a deputation. Sin be oligible for con y promotion. (Po priod of deputation d immediately pre to stand argunitation of immediately pre	in basis in the lent; or in the it; and in, Esta- matters. er with lise be ppoint- phave menta) direct sidera- nilurly; sidera- rilod of in an- coding
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Group 'A' Departmental Prop		xc.			14		
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for considering confirmation. Joint Secretary, Department Director, Department of Ca Coal Controller, ota:—The Proceedings of the tice relating to confirmation approval. If, however, the ssion a fresh meeting of the D to be presided over by the C	motion Committee to Coal sal Departmental shall be sont to see are not appre	—Chairs —M Promotion the Committee by the committee Comm	comber. Commission for Commission for	Soloction shi	14	iqtion with the	
for considering confirmation. Joint Secretary, Department Director, Department of Co. Coal Controllor, oto:—The Proceedings of the tice relating to confirmation approval. If, however, the ssion a fresh meeting of the D to be provided over by the C	motion Committee to Coal sal Departmental shall be sont to see are not appre	—Chairs —M Promotion the Committee by the committee Comm	comber. Commission for Commission for	Soloction shi	14	letion with the	
approval. If, however, the ssion a fresh meating of the D to be presided over by the D Public Service Commission 1 2 (1) Coal Super 1' G (in Coal	motion Committee it of Coal seal to Dopartmental shall be sont to see are not appre copurimental Pr chairman or a M shall be hold.	—Chairn —M I Promotion the Commit oved by the compation Co ambar of th 4 R3. 1500-69 1800.	tomber. Commission for Commission for Commission Commis	Solection shi Public Sol	14	iqtion with the	

if II- act 3(i))

गार्ध का राजवन : ननस्पर 15, 1980/वर्गात्र 24, 1908 10 11 12 Not applicable Not applicable By promotion failing Promotion : Not applicable Assistant Coal Superintendent Grade-I with 5 years which by transfer on deputation inregular service in the grade and possessing the cluding short-term educational qualifications as mentioned at (b) (i) contract. and (ii) below. Transfer on deputation (including short-term contract): Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statutory Organisations:~ (a) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent and (b) Possessing the following educational qualifictions and experience :-(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University of equivalent. (ii) First Class Colliery Manger's certificate of competency under the Mines Act, 1952. (iii) 5 years' experience in Coal Mines.
The departmental officers in the feeder category who are la the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadro post hold immediately pro-ceding this appointment in the same organisation/ department shall ordinarily not exceed 3 years).

13 14 Group 'A' Departmental Promotion Committee Selection for appointment by transfer on (for promotion): deputation 1. Chairman/Member, Union Public Service Commission (inclduing short-term contract) shall be Chairman Joint Secretary, Department of Coal made in consultation with the Union Member Coal Controller Member Public Service Commission. Group 'A' Deparmental Promotion Committee (for confirmation): 1. Joint Scoretary, Department of Coal Chairman 2. Director, Department of Coal Member 3. Coal Controller - Member NOTE: The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held. 3

4 5 Not exceeding 40 years. (Relaxable for Government servants upto 5 years in accordance with the instructions or order issued by the Central Government.). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andama and Nicobar Llauds and Lakshadweep. General Central Rs. 1100-50-5. Assistant Conl 5" Selection Service Group 1600.

A' NonMinisterial,
Gazeted Superinten- (1986) dont Grade-1 Subject to variation dependent on work-load.

1042 OV86-6

3. Filling up the 01 post of Secretary to Coal Controller (Group-A) in Level-11 of Pay Matrix (67700-208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Secretary to Coal Controller	
02.	Pay Level In Pay Matrix	L-11	
03.	Number of Posts	One (01)	
04.	Method of recruitment	Transfer on deputation (including short term contract) Officer under the Central /State Government: a. (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500](revised as per 7th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and	
_		b. Possessing the experience in Administration and Accounts matters.	
05.	Period of Deputation		
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Secretary to Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal

positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

				BIO I	DAT.	A PROFO	DRM	A		
1	Name and	d addr	ess in blo							
2	Date of B	irth (i	n Christia	n era)						
3	Date of re	tirem	ent under							
	Central/S	tate G	ovt. Rules	S						
4	Education	al Qu	alification	IS						
5	Whether	educa	tional and	other						
	qualification required for the post									
-				fication has						1
				t to the one						
			e rules, sta	ate the						
	authority									
	Qualificat	ion/ex	kperience	Required	Qua	lification/	'expe	rience Po	ssess	ed by the
					offic	er				
_										
Essei	()									
	(ii)						6			
Desi	()		*							
	(ii)									
	(iii)								
		1								
6	Please stat	e clea	rly wheth	er in the						
	light of th									
		ı mee	t the requi	rements of						
	the post.									
7	Details of		•							
	chronolog									
	separate sl									
	your signa		f the spac	e below is						
	insufficien	t.								
								"		
Offic	e/Instt/Org	ı Posi	t held	From		То		Scale of	pay	Nature of

Contd.....2/-

		Contd.
8	Nature of present employment i.e. ad- hoc or temporary or quasi permanent or permanent	
9.	In case the present employment is held on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under	
(a)	Central Government	·
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer)

DUTIES AND RESPONSIBILITIES OF THE SECRETARY TO COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following work are to be looked after/performed by the Secy to Coal Controller of this Organisation -

- Overall incharge of Administration and Accounts section of CCO
- · All type of Administrative and Establishment matters
- Residual work
- Overall work of Budget& Accounts & DDO
- CPIO(RTI Matters)
- · Hindi Liaison Officer
- Liaison Officer for SC/ST/OBC/PWD
- Pension Matter
- Legal Works
- · Purchase stationary items through GEM
- · All Vigilance clearance matter.
- · Any other works to be assigned as desired by Competent Authority.
- · To act as Officer of overall Administrative and Accounts In charge in CCO.

Besides the above work, the Secy to Coal Controller may also be looked after the statutory work viz. (a) Collection of Coal data under the Statistics Act, 2008 (b) Coal Mines (Conservation & Development) Act,1974 and Coal Mines(Conservation & Development) Rules,1975 and amended the same in 2011 which cover Disbursement of Subsidy to Coal Companies, Opening of Mine Closure Escrow Account, Issue of Opening/re-opening permission of coal mines/seams (c) Coal Bearing Area (Acquisition and Development) Act, 1957 and (d) the Colliery Control Rule, 2004.

Seey An EC

8	CAZETT		And the second				I -SEC. 3(
~·				9	10 ·	11	
(ii) Ist Ch under	neor equivalent from a rais Colliery the Mines A	nt diploma in Minin ecognised University Manager's Ceriff at ect. 1952.	or equivalent.	qualifications	Year for direct recruit-	which by deputition short-term	transfer of (includies contract) an direct recrui
qualified.	Commission i	elakable at the dicret n case of candidates	otherwise vell				
of canidates be	longing to Sci of selection, t) and the experience is Public Sorvice Commi heduled Castes and So he Union Public Serv	ission in the case theduled Tribes ice Commission				
is of the opinior	n that sufficie	nt number of candid	ates from these				
nvailable to All	up the vacano	ies reserved for them.	, mot men, to be	2			
			· · · · · · · · · · · · · · · · · · ·				
PROMOTION				13			14
Assistant Coals	Superintender	nt Grade- II with 5 yes	Group 'A' I	Departmental Pridering Promitic	omotion Committe	e Cin	misicn sta
regular service	in the grade		1. Chairn	nan/Member, Un	ion Public Service		consulte nakin
Officers under	Centralistate	dingshort-term conti	ract): Comr	nission	- ct	airman di	circulime
veromadts/Pub	lic Undertaki	ng/Autonomous Boo	lies, 3. Coal C	cretary, Departin	entof Coal - Me		d selecting at
Statutory Organ	nisations"			.omroner	Mc		cerfor appo
(a) (i) holding a	nalogous pos	stson regular basis; c	or Group 'A'	Departmental F	rometien Con mit	e' on	deputation
(ii) with Jy	700 Langulars	ervice in posts in the	cale (for earl'	rmation):		(inc	luding short
(lii) Bynas'	capular or vi	equivalent; or coin posts in the scale	of Cost	cretary Depails			na contracti.
Rs. 65	0-1200 or eq	ulvalent; aml		or Departmento	fCual — Me	hah man	
(h) possossing t	he plu;ation	nalqualifications and	expe- 3. Coat	Controller	- Mc	mber	
rienco poser	rited for direc	trocruit under Colum	in 8. Note: T	he Proceedings	of the Department	al Promo-	;
managarin	in of orems	s in the feetor; a tegor; tion will not be allgible	y who lian Con	numittee rolating	to confirmatin sha	Il be Sent	
		Landeputation Simi		approved by the	oproval if howeve	r these	
deputationistssi	hall no theell	gile for consideration		Departmental P	remetic n Commit	tee to be	d
appointment by			presided	over by the Cha	irman er a Membe	rofthe	¥
(Period of de	putatión incl	uding the ported of de	pu- Union F	Public Service C	ommission shall I	be held.	
ing his appointm	ont in the san	thold immediately pro- ne organisation/depar	icou-				,
mont shall ordina				Sample of the second second second			
- J	2	3	4	3	6		7
6. Secretary to Conl	(1986)	General Central Service Group 'A'	Rs. 1100-50- 1600	Selection	Not Applicable	·	No
Controller	(170)	Non-Ministerial	1000				6
	*Subject to						
	variation						
	dependent						
	on work.						
	on work- load.						
					······································		******
- 8		9		10			
8 Not Applicable		9 Not Applicat	ole Not	10 Applicable	By promotion on deputation	11 I failing whiel	ı by transfer
8 Not Applicable		9 Not Applicat	ole Not				by transfer
8 Not Applicable		9 Not Applicat		Applicable	oa doputatio	on. 14	
Promotion :	Ioad.		Group 'A' De		oa doputatio	on. 14 ection for app	pointment by
Promotion :	load. 12 Coal Control	Not Applicat	Group 'A' De	Applicable 13 partmental Prom	on deputation	on. 14	pointment by

1 ,11

नाग II-बण्ड उ(i)] भारत को राज्यन . नबम्बर 15, 1936/कार्तिका 24, 1808 12 13 Officers under the Central/State Governments :-Commission-Chairman. (a) (i) holding analogous posts on regular basis; 2. Joint Secretary, Department of Coul. --- Member. (ii) with 5 years' regular service in posts in the 3. Coul Controller-Member. scale of Rs.700-1300 or equivalent; or Group 'A' Departmental Promotion Com-(sii) with 8 years, regular service in posts in the mittee. scale of Rs. 650-1200 or equivalent; and (for considering confirmation) : (b) Possessing experience in Administration, Esta-1. Joint Secretary, Department of Coul blishment and Accounts matters. The departmental officers in the feeder category who 2. Director, Department of Coal-Member. -Chalman. are in the direct line of promotion will not be eligile 3. Coal Controller Member. for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for Note:-The Proceedings of the Departmental appointment by promotion. Promotion Committee relating to confirma-(Period of deputation including period of deputation tion shall be sent to the Commission for in another excadre post held immediately preceapproval. If, however, these are not approding this appointment in the same organisation! ved by the Commission a fresh meeting of department shall ordinarily not exceed 3 years). the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Contmission shall be held. 5 7. Assistant General Central Rs.700-40-900-Not exceeding 35 years Coal Superin-(1986) Service Oroup 'A' EB-40-1100-50- Applicable. (Relexable for Governtendeni Grade-II Non-Ministerial, 1300. *Subject to ment Servants upto 5 Gazetted. years in accordance variation with the instructions or dependent orders lissued by the Goun workvernniem). load. Note: The crucial date for determining the age limit shall be the closing dute for receipt of applications from candidates in India fother than those in Andaman and Nicobar Island and Lakshadweep). 13 11 Not ESSENTIAL: Not Applicable. 1 year Group, A. Departmental By direct (i) Degree or equivalent dip. Selection shall. recruitment Applicable Promotion Committee be made in Ioma in Mining Enginee-(for confirmation): ring or equivalent from a consultation. 1. Joint Secretary, Dewith the Union recognised university or pariment of Cont ... Public Service conivalent. Chairman. (ii) First Class Colliery Mana-Commission. 2. Director, Department ger's Certificate of comof Coal-Member. petency under the Mines 3. Coal Controller ... Act. 1952. Member. Note :-- Qualifications are re-Note :- The proceedings laxable at the discretion of of the Departmental of the Union Public Service Promotion Committee Commission in case of canrelating to Confirma. didates otherwise well qualition shall be sent tothe filed. Commission for approval. If, however, these

are not approved by the Cummission a fresh meeting of the Departmental Promotion Contmittee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be

held.

4. Filling up the 08 posts of Assistant Coal Superintendent Grade-I (Group-A) in Level-11 of Pay Matrix (67700- 208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Assistant Coal Superintendent Grade-I	
02.	Pay Level In Pay Matrix	Ĺ-11	
03.	Number of Posts	Fight (08)	
03.	Method of recruitment	Eight (08) Transfer on Deputation (Including short term contract):- Officers under the Central /State Government, /Semi Government/Public Undertaking/Autonomous Bodies/Statutory Organisation a. (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500](revised as per 7 th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and (a) Possessing the following education qualifications and experience:- (vii) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent (viii) First Cass Colliery Manager Certificate of competency under the Mines Act, 1952 (ix) 3years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and	Coal Controller Organisation at Delhi:-05	

No of Vacancy	Dhanbad-01	
	Kolkata-01	
	Kothegudem-01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Assistant Coal Superintendent (Grade-I)", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

BIO DATA PROFORMA

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of retirement under Central/State Govt. Rules	
4	Educational Qualifications	
	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification/experience Required	Qualification/experience Possessed by the officer

Essential	(i)	
	(ii)	
Desired	(i)	

	(ii)							_
	(iii)							
Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.								
7	Details of E chronologic separate she	Employment, in cal order. Encluded Encl	ose a nticated by					-
Offi	ce/Instt/Orgn	Post held	From	То		Scale of pay	Nature of duties.	
			-		_		-	_
8		esent employi		Ι			Conto	ł2/
	or permanen		permanent					
9.	on deputation	oresent employ on basis please	state:					
(a)		initial appoint						
(b) (c)		pointment on parent office/						
	to which you		8					
10.	employment working und							
(a) (b)	Central Gove							
	State govern		CD 0.10					
11.	yes, give dat	evised Scale o e from which nd also indicat s.	the revision					
12	Total emolus drawn	ments per mor	nth now			9		
13.	you would li of your suita	nformation, if ke to mention bility for the pet if the above	in support oost. Enclose					
1	Whether hale	ong to SC/ST						

Remarks

DUTIES AND RESPONSIBILITIES OF THE DEPUTY COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works under statutory acts and Rules are to be looked after/performed by the Dy. Coal Controller of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

v) Settlement of disputes and advisory to Coal Controller under	· CBA Acts 1957.

Selection for appointment by transfer on (inclduing short-term contract) shall be 2. Joint Secretary, Department of Coal made in consultation with the Union Member 3. Coal Controller
Group 'A' Departmental Promotion Committee Member Public Service Commission. (for confirmation): 1. Joint Scoretary, Department of Coal - Chairman 2. Director, Department of Coal - Member 3. Coal Controller - Meinber NOTE: The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held. 3 and 11 be 5 5. Assistant Coal 5° General Central Rs. 1100-50-Selection Not exceeding 40 years. Relaxable for Government servants upon 5 years in accordance with the instructions or order issued by the Central Government.) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India tother than those in Andema and Nicobar Islands and Lakshadweep. Not excoeding 40 years. Service Group 1660.
A' NonMinisterial, Superinten-dont Grade-1. (1986)Subject to variation dependent on work-load.

1042 GT/86-6



THE CAZETTE OF INDIA: NOVEMBER 15, 1986/KARTIKA 24, 1908 [PART II -- SEC. 3(i)] : RDIA . ROVERDER IJ. 1999/HEALTH LT, 1990 (1996, A. 2000) 10 11 ESSENTIAL : (i) Degree or equivalent diploma in Mining Engineering or Educational direct recruit-25% by romotion failing a which by transfer on direct recruitequivalent from a recognised University or equivalent, qualifications : mert. deputation (including short-term contract) and under the Mines Act. 1952. 75% by direct recruit- ; (lii) Three years esperience in Cral Mines Note: Qualifications are relaxable at the di cretion of the Union Public Service Commission in case of candidates otherwise well qualified. Note 2: The qualification(s) and the experience is/are relaxable at the discretion of the Union Public Service Commission in the case of canidates belonging to Scheduled Castes and Scheduled Tribes if, a tany stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities poss, using the requisite experience are not likely to be available to All up the vacancies reserved for them. PROMOTION: Cemmi sien slall Group 'A' Departmental Promotion Committee Assistant Coal Superintendent Grade-II with 5 years' (for considering Promition): he consulted while making regular service in the grade. 1. Chairman/Member, Union Public Service Transfer on deputetion (including short-term contract): Commission Commission — Chairma
2. Joint Secretary, Departmentof Coal — Member - Chairman dir, et recivi ment Officers under Central/State Governments/Semi Goand selecting an veromndts/Public Undertaking/Autonomous Bodies, 3. Coal Controller - Member officer for appo-Statutory Organi, ations ! irtment transfer (a) (i) holding analogous posts on regular basis; or (ii) with I yours regular service in posts in the scale Group 'A' Departmental From tien Con mit e' on demutation (for contirmation) : (including shortof Rs. 700-1300 or equivalent; or (iii) 8 yeas' regular service in posts in the scale of 1. Joint Secretary Department of term confracti. Cost - Chairman Rs. 650-1200 or equivalent: and possessing the plurational qualifications and expe-2. Director Department of Cual — Member
3. Coal Controller — Member
Note: The Proceedings of the Departmental Promorienco poscribed for direct recruit under Column 8. The departmental officers in the fee for a terrory who tion Committee relating to confirmatin shall be sent are in the direct line of promotion will not be eligible for to the Commission for approval if however these consideration for appointment and eputation Similarly, are not approved by the Commission a fre-I meeting deputationists shall not be elleile for consideration for of the Departmental Promotion Committee to be appointment by promotion.
(Period of deputation including the period of deputation in the period of deputation including the period of deputation in the period of deputat presided over by the Chairman or a Member of the Union Public Service Commission shall be held. tation in another ex-cadre post hold immediately preceding his appointment in the same organisation/departmont shall ordinarily not exceed 3 years). 4 --- 3 ---3. 6. Secretary General Central Rs. 1100-50- Selection Not Applicable No Service Group 'A' to Coal (1986)1600 Controller Non-Ministerial *Subject to Gazetted. variation dependent on work. 8 9 10 11 By promotion failing which by transfer Not Applicable Not Applicable Not Applicable on deputation. 12 13 Promotion: Group 'A' Departmental Promotion Com- Selection for appointment by Deputy Assistant Coal Controller with 5 years' regular (for considering Promotion): transfer on deputation shall service in the grade. be made in consultation 1. Chairman/Member. Union Public Service Transfer on deputation : with the Commission.





Defence Research & Development Organization Ministry of Defence, Govt. of India Chandipur-756025

Balasore, Odisha

Phone: (06782)-272144, e-mail: hrd.itr@gov.inwebsite-www.drdo.gov.in

Advt. No. ITR/HRD/AT/09/2024

ENGAGEMENT OF GRADUATE &TECHNICIAN (DIPLOMA) APPRENTICE

(Under The Apprentices Act 1961 as amended in 1961, 1973 & 2014)

Integrated Test Range (ITR), Chandipur, a premier Laboratory of Defence Research and Development Organization (DRDO), invites applications from young and meritorious Indian nationals for engagement of Graduate & Technician (Diploma) as under for a period of one year.

SI N	Apprenticeship Training Category		Essential Qualification	Total Vacancies	Stipend (Per month) Rs. 9000/-
		B.E /B.Tech in	Computer Science & Engineering& Allied Branches And Information Technology		
0 1.	Graduate Apprentice	B.E /B.Tech in	Electronics Engineering& Allied Branches	06	
		B.E /B.Tech in	Electrical Engineering	02	
		B.E /B.Tech in	Mechanical Engineering	01	
		B.E /B.Tech în	Aerospace Engineering	01	
		B.Lib.Sc in	Library Science	02	
		B.E /B.Tech in	Safety Engineering	02	
		BBA	Administration / HR	05	
		B.Com	Financial Accounting Cost Accounting	05	
0 2.	Technician (Diploma) Apprentice	Diploma in	Computer Science & Engineering& Allied Branches And Information Technology	09	Rs. 8000/-
		Diploma in	Electronics Engineering& Allied Branches	09	
		Diploma in	Electrical Engineering	02	
		Diploma in	Cinematography	02	
		Diploma in	Medical Laboratory Technology	02	

Note:- (1) For the above vacancies, reservation for SC/ST/OBC/PWD/EWS categories will be applicable as per

provision of Apprentice Act 1961, Apprentice Rules, 1992 and Apprenticeship (Amendment) Rules, 2015.

- (2) The No. of vacancies are only indicative and may change at a later stage.
- For detailed Notification kindly visit the website www.drdo.gov.in,

Last Date for Receipt of Application alongwith supporting documents at ITR.

(PN Panda) Scientist-F Associate Group Director (HR) For Director, ITR APPLICATION FORM FOR APPRENTICESHIP IN ITR, CHANDIPUR Annexure-A 1. Advertisement No. :ITR/HRD/AT/09/2024 NATS Enrollment No. 2. Types of Apprentice Please (Graduate/ Technician(Diploma)) affix a 4. recent Branch/Discipline/Subject passport size 5. Photograph Applicant Name in block letters Father's Name/ Husband's Name 7. Date of Birth: 8. Nationality:-9. Aadhaar No: 10. Category: 11. Gender: (UR/SC/ST/OBC/EWS) (Male/Female/Transgender) 12 Are you Physically Handicapped? 13. Correspondence Address: (in Block Letters) Permanent Contact Address: (in Block Letters) 16. Mobile No./ Alternative No. 15 E-mail Address: Educational Qualification Details (Self-attested copies to be enclosed) Division/ Mark Details Class/Grade Exam Passed Subject/ Year of Full Marks % of Name of Branch Secured Board/University Passing Marks Marks X XII Diploma B.E/B.Tech /BBA/B.Com I understand that the post applied for, by me is purely a temporary one and hereby declare that the statements made and information furnished in the application are true, complete and correct to the best of my knowledge & belief. List of Enclosures: (Put Tick Mark) i.10th Certificate & Mark sheet li. 12th Certificate & Mark sheet iii. Diploma Certificate & Mark sheet 🗌 iv. B.Tech /BBA/B.Com Certificate & Mark sheet [] v. Caste Certificate Signature of the Candidate For Office Use Only vi. Identity Proof Place: